

Republic of the Philippines

Department of Education

Region IV-A
SCHOOLS DIVISION OF QUEZON PROVINCE

8 April 2021

Division Memorandum DM No. 205, s. 2021

VIRTUAL SCHOOL TITLING CONFERENCE MEETING AND TECHNICAL ASSISTANCE (BATCH 1)

To: OIC –Assistant Schools Division Superintendents Public Schools District Supervisors Public Elementary and Secondary School Heads School Property Custodians All Concerned

- This Office thru the School Governance and Operations Division will conduct a virtual conference meeting and technical assistance on April 12, 2021 (Monday) at 1:00 p.m. via zoom with Meeting ID: 091362159481 and password: TitlingCon.
- 2. This shall be attended by the Public School District Supervisor (PSDS), school head, and school property custodian of the following Batch 1 school recipients of the fund allotted for school site titling and survey:

Name of School	Municipality
Apad Jomalig National High School,	Jomalig, Quezon
Paaralang Sekundarya ng Lucban	Lucban, Quezon
Guis-Guis Talon Elementary School,	Sariaya, Quezon
Malabanban Sur Elementary School,	Candelaria, Quezon
Punta Elementary School	San Narciso, Quezon
San Isidro National High School	Catanauan, Quezon
Kinatakutan National High School	Tagkawayan, Quezon
Villabota Elementary School	Gumaca, Quezon

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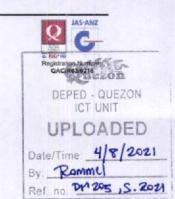


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Address: Sitio Fori, Brgy. Talipan, Pagbilao, Quezon

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- 3. All attendees are expected to submit the clear scanned copies of the following supporting documents to carleen.aguila@deped.gov.ph before the schedule of the said online meeting:
 - i. Land title/mother title, Original Certificate of Title (OCT), Transfer Certificate of Title (TCT)
 - Deed of Donation or Deed of Absolute Sale, Deed of Usufruct, or ii. Memorandum of Agreement/Understanding (MOA/MOU), or Special Patent
 - Special Power of Attorney from Central Office iii.
 - Approved survey plan (blue/white print) if any
 - School Site Development Plan
 - Most Recent Tax Declaration vi.
 - Certificate of Tax Payment/Certificate of Non-Tax Delinquency VII.

4. For immediate and strict compliance of all concerned.

ELIAS A. ALICAYA Jr., EdD

Assistant Schools Division Derintendent

Officer-in-Charge

Office of the Schools Division Superintendent

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